



RESEARCH DISSEMINATION GRANT APPLICATION FORM

The Research Dissemination Grant (RDG) is an award to outstanding **UPMAS lifetime members**, who are either faculty or researcher with an invitation to present his / her research paper in a prestigious international conference. The RDG encourages UPMAS members to conduct and publicize high quality researches that would make the University of the Philippines College of Medicine (UPCM) and its alumni more visible in the international research community. The RDG also provides opportunities to expose UPMAS members to cutting edge research and to forge collaborations with leading researchers in the world.

APPLICATION PERIOD

☐ Nov.1 - April 30, ____ ☐ June 1 – Oct 31, __ **No application will be received outside the scheduled application period.**

PERSONAL DETAILS

1 Full name

Family name

Given name

Middle name

2 Academic affiliation

Department / Institute

College

University

Position / Rank

Status

☐ Permanent

☐ Temporary, until _____

CONTACT INFORMATION

1 E-mail address

2 Cellphone number

DETAILS OF RESEARCH PRESENTATION

1 Title of research presentation

2 Status of research

☐ Ongoing research

☐ Completed, unpublished research

☐ Completed, published research

3 Journal citation (For research presentation using data from the applicant's recently published research paper)

4 Type or presentation

☐ Plenary / symposium speaker

☐ Free paper oral presentation

☐ Free paper poster presentation

☐ Others, please specify: _____

DETAILS OF INTERNATIONAL CONFERENCE

1 Conference name / title

2 Name of conference organizer

3 Inclusive date of international conference

4 Conference venue

City

State

Country

Applicant name (Last, Given, Middle)

Date of application (MM/DD/YYYY)

DETAILS OF INTERNATIONAL CONFERENCE (CONTINUED)

5 Regional category

The amount of the grant to be given is fixed and will be based on the location of the international conference. An amount of ten thousand pesos only (Php10,000) will be given for Asia and the Pacific islands, excluding South Asia (India, Pakistan, and Nepal). An amount of twenty thousand pesos only (Php20,000) will be given for North and South America, Europe, Russia, Africa, Middle East, Australia, and South Asia (India, Pakistan, and Nepal).

- ☐ Asia and the Pacific islands ☐ North America ☐ Europe ☐ Africa ☐ Australia
☐ South Asia ☐ South America ☐ Russia ☐ Middle East ☐ Others: _____

DISCLOSURE OF SOURCES OF FUNDS FOR RESEARCH

1	Have you ever applied for this Grant before? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please specify dates of previous applications for Research Dissemination Grant.
2	Have you been awarded this Grant before? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please specify date/s when you have previously received the Research Dissemination Grant.
3	Have you received funding for this research prior to your application for this Grant? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please specify source/s of funding and amount received.
4	Did you apply for other grants or sources of funding for this conference presentation? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please specify source/s of funding and amount received.

DOCUMENT CHECKLIST

Gather your documents in order of the checklist and check ☒ each item.

If any of the required documents listed below are missing, the processing of your application could be adversely affected.

I have attached the following items:

- ☐ Photocopy of proof of UPMAS Lifetime Membership (UPMAS Lifetime Member ID, UPMAS Official Receipt, or Certificate from the UPMAS Secretary)
☐ Photocopy of official letter of invitation or acceptance from the conference organizers addressed to the applicant
 Note: Letter of invitation or acceptance must contain the title of the invited lecture or accepted paper.
☐ Photocopy of official information of the international conference (From printed conference program or downloaded from official conference website)
 Note: This may include description and objectives of the conference, history and track record (frequency and description of previous meetings), member or participating countries, and expected number of participants).
☐ Photocopy of official information of the conference organizers (From printed conference program or downloaded from official conference website)
 Note: This may include mission – vision, history, officers / members, and journal publications of the conference organizer.
☐ Photocopy of abstract of the lecture or research paper
☐ Photocopy of Certificate of Registration from an institutional review board
 Note: This pertains to ongoing or completed research studies of the applicant from which data for the invited lecture or accepted paper has been sourced.
☐ Photocopy of Certificate of Employment or Pending Employment
 Note: Attach this if you are a faculty or researcher.
☐ Original letter from the Department Chair or Institutional Head
 Note: Attach this if you are In-training. This must include: (1) Approval of Leave of Absence; and (2) Permission to travel and attend conference. The letter must also state qualities of the applicant that will make him / her a good candidate for future faculty or researcher.

CONFORME

I am a bona fide UPMAS Lifetime Member and I consent to serve / continue to serve as faculty or researcher of my medical institution:
(Name of institution)

If awarded this Grant, I will disclose during my research presentation that I have received financial support from the UPMAS. Upon my return, I will submit a **Certificate of Attendance** and photos of the conference.

I declare that I have answered all questions in this application fully and truthfully.

Signature of Applicant

Date: MM/DD/YYYY

To be filled out at the UPMAS Office by the Secretariat:

Date received: MM/DD/YYYY

Received by: Signature over printed name