



Office of the Chancellor
UNIVERSITY OF THE PHILIPPINES MANILA
The Health Sciences Center

8/F Philippine General Hospital Complex, Taft Avenue, Manila 1000, Philippines
Tel. no. (632) 8814 1203 to 1205 | Email: upm-oc@up.edu.ph

30 March 2026

MEMORANDUM NO. CMLT-2026-101

TO : All Concerned UP Manila Faculty

THROUGH : The Deans, Directors, and Heads of Offices/Units

SUBJECT : **Revised guidelines for the Faculty Development Grant, Research Dissemination Grant, Publication Award, and Publication Fee Assistance Grant**

Effective **06 April 2026**, the implementation of the Faculty Development Grant (FDG), Research Dissemination Grant (RDG), Publication Award (PA), and Publication Fee (PF) Assistance Grant shall be undertaken by the following offices:

- The **Office of the Vice Chancellor for Academic Affairs (OVCAA)** shall continue to implement the FDG; and
- The **Office of the Vice Chancellor for Research and Extension (OVCRE)** shall implement the RDG, PA, and PF Assistance Grant.

The guidelines for each grant have been revised to strengthen the evaluation process and streamline the administration of these grants in UP Manila. The links to the updated guidelines and the corresponding application forms are provided below.

Grant	Implementing Office	Form
Faculty Development Grant	OVCAA	UPM-VAA-OP-01F1 (pdf) UPM-VAA-OP-01F1 (doc)
Research Dissemination Grant	OVCRE	UPM-VCR-OP-06F1 (pdf) UPM-VCR-OP-06F1 (doc)
Publication Award/Publication Fee Assistance Grant	OVCRE	UPM-VCR-OP-06F1 (pdf) UPM-VCR-OP-06F1 (doc)

For your information, guidance, and reference.



Dr. Michael L. Tee

Professor and Chancellor

cf: OVCAA
OVCRE