



UNIVERSITY OF THE PHILIPPINES MANILA
Campus Planning, Development and Maintenance Office
Padre Faura St. Ermita, Manila 1000, Philippines
Tel: (632) 525 2233 • (632) 526 8420 • (632) 814 1258 • (632) 814 1257



REQUEST FOR PRE-REPAIR INSPECTION

Date: _____

DESCRIPTION OF PROPERTY:

Type	_____	Brand / Model	_____
Serial / Engine No.	_____	Property No.	_____
Acquisition Date	_____	Acquisition Cost	_____
Date of Last Repair	_____	Nature of last repair	_____

Defects/Complaint _____

Nature of scope of works to be done _____

Part to be supplied/replaced _____

Requested by: _____

CPDMO Findings: _____

Inspected by: _____

Approved by: _____

ARTHUR M. PERALTA
Const. & Maint. Gen. Foreman
Date: _____

AR. ROSALIE G. FLORES - BERNARDO
Chief, CPDMO
Date: _____

REQUEST FOR POST- REPAIR INSPECTION

Pre-repair JOR NO.	_____	Date:	_____
Invoice No.	_____	Date:	_____
Amount per Job Order	_____	Payable Amount	_____

CPDMO FINDINGS: _____

Inspected by: _____

Approved by: _____

ARTHUR M. PERALTA
Const. & Maint. Gen. Foreman
Date: _____

AR. ROSALIE G. FLORES - BERNARDO
Chief, CPDMO
Date: _____