



UNIVERSITY OF THE PHILIPPINES

Diliman Los Baños Manila Visayas Open University Mindanao Baguio Cebu Tacloban

OFFICE OF THE VICE PRESIDENT FOR RESEARCH AND INNOVATION

International Publication Award for Journal Articles

(as approved at the 1137th BOR Meeting on 25 November 1999, and amended at the 1272nd BOR Meeting on 25 August 2011, 1282nd BOR Meeting on 20 September 2012, 1288th BOR Meeting on 20 June 2013, 1297th BOR Meeting on 28 March 2014, 1316th BOR Meeting on 31 March 2016, and 1336th Meeting on 1 August 2018 and 1367th BOR Meeting on 27 January 2022, and 1399th BOR Meeting on 24 April 2025)

1. Purpose

The purpose of the award is to encourage faculty, REPS and students to contribute to the body of knowledge in their respective fields/discipline by publishing in internationally respected journals that are peer-reviewed and adhere to high standards of scholarship.

2. Eligibility

2.1 Authors who indicate UP as their affiliation in an international publication, are in active service and affiliated with UP at the time of application:

- full-time faculty, research faculty, lecturers, clinical faculty, professor emeriti, professorial fellows
- those on sabbatical and secondment to other agencies,
- visiting professors, adjunct professors
- REPS, administrative/ medical personnel, students
- project personnel as supported by a contract between the project personnel and UP, collaborators of the UP project leader from non-UP entities (e.g. UP Foundations, private organizations, or other government agencies)

2.2 UP authors who are no longer affiliated with the University provided that the article was published within eighteen (18) months from the date of graduation/retirement/resignation/ or end of engagement with the University.

2.3 A UP unit (institute, department, center, etc.) indicated as the affiliate institution of the author(s) shall receive an IPA apart from the IPA for author

3. Scope of Award

The International Publication Award shall be granted for all journal articles published in:

3.1 Web of Science (WoS)–indexed journals formerly ISI (Thomson Reuters)

- 3.1.1 Science Citation Index Expanded (SCIE)
- 3.1.2 Social Sciences Citation Index (SSCI)
- 3.1.3 Arts and Humanities Citation Index (AHCI)
- 3.1.4 Conference Proceedings Citation Index

On a case-to-case basis, journals that are not indexed in the above but are evaluated by the IPA Committee to be of high quality (Philippine Science Letters), owing to the reputation of the board of editors and track considered eligible for the IPA.



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3.2 Scopus-listed journals

4. Value of Award

4.1 For articles published in journals indexed in SCIE, AHCI, SSCI, CPCI with no impact factor or in Scopus-listed journals, the maximum amount of the IPA shall be P55,000.

Articles published in predatory journals are not eligible to receive the IPA. The head of the unit and the Office of the Vice Chancellor for Research and Development (or its equivalent) are enjoined to evaluate the application and certify that the journal has been vetted by the department to be reputable in the field, is not predatory or does not exhibit predatory characteristics.

4.2 Articles published in journals indexed in SCIE, SSCI and AHCI with impact factor (IF) will be given the following IPA monetary award:

Impact Factor	Amount (maximum)
Below 2.0000	P65,000
2.0000 to <4.0000	P80,000
4.0000 to <6.0000	P100,000
6.0000 to <8.0000	P125,000
8.0000 and above	P155,000

4.3 For articles published in journals indexed in SCIE, SSCI, AHCI and CPCI with multiple authors, the UP-affiliated corresponding authors of the publications will receive a monetary award in addition to their share of the IPA as follows:

Impact Factor	Amount (maximum)
No IF	P3,000
Below 2.0000	P4,000
2.0000	P5,500

4.4 In case of co-authorship, the award shall be divided equally among the number of authors, local and foreign. Only UP-affiliated authors eligible for the award shall receive it, provided the article is published while they are on active service or before their retirement or resignation from the University. Each UP-affiliated author (i.e. affiliated with the University AT THE TIME OF APPLICATION as an enrolled student or a faculty member with an appointment) will receive a share of the IPA equal to P55,000, P65,000, P80,000, P100,000, P125,000 or P155,000, as applicable, divided by the total number of authors.

4.5 The IPA per publication for UP units is P15,000. Each UP affiliate unit will receive a pro-rated share of the IPA equal to P15,000 multiplied by the number of authors affiliated with the UP unit divided by the total number of authors.

5. Requirements

5.1 The author(s) must clearly be identified as belonging to UP. If the article was produced while on sabbatical abroad or as a result of a joint project with foreign scholars, proper acknowledgement must be



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given the foreign institution that accommodated the faculty or supported the project; the UP address/affiliation of the author(s) must nonetheless be indicated in the publication as a byline)

5.2 The article must fall within the discipline or related field of the author. For example, a work of poetry shall not be entertained if authored by faculty or REPS outside the field of creative writing, unless there is sufficient proof of prior recognition of the author as a serious practitioner in the field of creative writing as determined by the VPRI, upon consultation with known literary figures.

5.3 Authors eligible for the award may receive it as often as they publish. However, an article may be awarded only once.

5.4 An article for which an IPA was granted shall not qualify again for an IPA if it appears as a chapter in a book published by a reputable international publisher. However, if an article for which the author was awarded an IPA is subsequently developed by an author into a book that is published by a reputable international publisher, the author may be eligible for an IPA in the book category.

5.5 An article which has been published online and assigned a digital object identifier (DOI) can already be applied for an IPA.

5.6 UP authors shall submit the following proofs of affiliation:

- Notice of Temporary/Permanent Appointment of a UP-employed author
- Job Contract or Contract of Service of a UP-affiliated but Non-UP Employed Author
- Valid and verified Form 5 for enrolled undergraduate or graduate students

5.6.1 For those who are no longer with UP (Refer to 2.2 above):

- proof of graduation
- certificate of service

Other proofs of affiliation not indicated above will be subject to further evaluation by the OVPRI.

6. Procedures

6.1 Applications for the IPA must be submitted within one year of the publication date or issuance of a DOI. Applications received after the prescription period will be accepted but will not get the full amount of the monetary award and computed using the rates/guidelines applicable at the time of application. The monetary award shall be reduced by 20% for every month beyond the one year prescribed period.

6.2 Should a publication for which a faculty, REPS or student was awarded later be withdrawn or retracted by the publisher owing to misrepresentation of data or authorship, plagiarism or some unethical act, the author(s) shall return the full amount of the award, without prejudice to the application of other University sanctions.

7. Public dissemination of UP's international publications

7.1 The abstracts of all IPA publications will be posted on the OVPRI website (ovpri.up.edu.ph).



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7.2 The author(s) is/are required to submit a popular article about the publication. The popular article (laymanized description of the research) will be featured in the OVPRI website and used as part of UP's accomplishments for public dissemination.

8. Effectivity: The proposed changes shall take effect upon BOR approval.



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International Publication Award for Books/Chapters of Books

(as approved at the 1137th BOR Meeting on 25 November 1999, and amended at the 1272nd BOR Meeting on 25 August 2011, 1282nd BOR Meeting on 20 September 2012, 1288th BOR Meeting on 20 June 2013, 1297th BOR Meeting on 28 March 2014, 1316th BOR Meeting on 31 March 2016, and 1336th Meeting on 1 August 2018 and 1367th BOR Meeting on 27 January 2022, and 1399th BOR Meeting on 24 April 2025)

1. Purpose

Like the award for journal articles, this award aims to reinforce scholarly publications by faculty, REPS and students and project the University in the global community of academic institutions.

2. Eligibility

2.1 Authors who indicate UP as their affiliation in an international publication, are in active service and affiliated with UP at the time of application:

- full-time faculty, research faculty, lecturers, clinical faculty, professor emeriti, professorial fellows
- those in sabbatical and secondment to other agencies,
- visiting professors, adjunct professors
- REPS, administrative/medical personnel, students
- project personnel as supported by a contract between the project personnel and UP, collaborators of the UP project leader from non-UP entities (e.g. UP Foundations, private organizations, or other government agencies)

2.2 UP authors who are no longer affiliated with the University provided that the article was published within eighteen (18) months from the date of graduation/retirement/resignation/ or end of engagement with the University.

2.3 A UP unit (institute, department, center, etc.) indicated as the affiliate institution of the author(s) shall receive an IPA apart from the IPA for authors

3. Scope of Award

Only books or chapters of books published by recognized international academic book publishers, prestigious university presses, and other highly regarded international publishers shall receive an award.



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4. Value of Award

4.1 Authors of books or book chapters that meet the standards set in these guidelines shall receive a maximum monetary award as follows:

Book	Php 110,000
Book Chapters	Php 55,000

4.2 In the case of co-authorship, the award shall be divided equally among the number of authors, local and foreign. Only UP-affiliated authors eligible for the award shall receive it, provided the book/chapter of books is published while they are on active service or before their retirement on resignation from the University.

4.3 The IPA per publication for UP units is Php15,000. Each UP affiliate unit will receive a pro-rated share of the IPA equal to Php15,000 multiplied by the number of authors affiliated with the UP unit divided by the total number of authors.

5. Requirements

5.1 The author(s) must clearly be identified as belonging to UP. If the chapter of book was produced while on sabbatical abroad or as a result of a joint project with foreign scholars, proper acknowledgment must be given the foreign institution that accommodated the faculty or supported the project; the UP address/affiliation of the author(s) must nonetheless be indicated in the publication as a byline.

5.2 The chapter or book must fall within the discipline or related field of the author. For example, a work of poetry shall not be entertained if authored by faculty or REPS outside the field of creative writing, unless there is sufficient proof of prior recognition of the author as a serious practitioner in the field of creative writing as determined by the VPRI, upon consultation with known literary figures. The chapter must be a complete, solid piece of research or creative work. If one's work (e.g. poem) is included or cited in a chapter or book authored by another, the cited portion shall not qualify for the award. In addition, certain chapters (e.g. tribute/testimonial to a known figure, book review, letter to the editor, editorial, commentary, filler between book chapters) shall not qualify. The VPRI shall evaluate all chapters and books as to their eligibility.

5.3 Books published by foundations, government agencies, NGOs, professional societies, international commissions, and non-academic bodies shall not qualify.

5.4 To qualify, a recently updated book must contain new contributions to knowledge. Books published before the start of the award (1999) shall not qualify.

5.5. Authors eligible for the award may receive it as often they publish. However, a chapter/book may be awarded only once.



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5.6 An article for which an IPA was granted shall not qualify again for an IPA if it appears as a chapter in a book published by a reputable international publisher. However, if a chapter for which the author was awarded an IPA is subsequently developed by an author into a book that is published by a publisher that meets the guidelines in Item 3.0, the author may be eligible for an IPA in the book category.

5.7 Only authors of books and book chapters may apply for the award. Editors, layout editors and the like are not eligible for the award.

5.8 If an author is shown and considered as an author or one of the authors of the whole book (as shown in the cover and details of the book), the author must submit an application for a book (and not for the specific chapters he/she authored). Only authors who publish a specific chapter in a book, as shown in the authors' byline in the chapter and list of contributors or contributors' notes, may submit their publication as a book chapter.

6. Procedures

6.1 Applicants for the IPA should accomplish the required forms and supporting documents such as: IPA Form 4.4, IPA Form 4.2, IPA Form 4.3, Copy of the Book or Book Chapter, Copyright Page, Preface, Table of Contents, List of Contributors or Contributor's Notes, Proof of Peer Review Process, Proofs of Affiliation with UP. (See checklist for full instructions and list of acceptable supporting documents).

6.2 Should a publication for which faculty, REPS, or student was awarded later be withdrawn or retracted by the publisher owing to misinterpretation of data or authorship, plagiarism, or some unethical act, the author(s) shall return the full amount of the award, without prejudice to the application of other University sanctions.

7. Effectivity: The proposed changes shall take effect