UP Form No. 65-A

**UNIVERSITY OF THE PHILIPPINES MANILA**

8th Floor PGH Building Taft Avenue Manila

**CERTIFICATE OF SERVICE**

|  |  |  |  |
| --- | --- | --- | --- |
| For the month of |  | ,20 |  |
| Name |  |
| Position |  |
| College |  |
|  |  |
| Activities other than teaching such as research |  | Approx. no. of hours per week |
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|  |  |  |
| *I hereby certify* |  |
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|  |  |
| Signature |
| APPROVED: |
|  |
|  |
|  | Dean/Director |  |
| Note: Suggested statements, called for in the Certificate, to be written in longhand: |
|  |
| *I hereby certify, upon my honor that*  |
| *I have rendered full service for the month*  |
| *of*  |  | *20* |  | *except (in* |
| *case of absences) on the following days,* |
| *application for leave.* |

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